

**Report of the Trustees and**  
**Financial Statements For The Year Ended 5 April 2012**  
**for**  
**Joffe Charitable Trust**

Monahans  
Statutory Auditors  
38-42 Newport Street  
Swindon  
Wiltshire  
SN1 3DR

**Joffe Charitable Trust**

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**for the Year Ended 5 April 2012**

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**Joffe Charitable Trust**

**Report of the Trustees**  
**for the Year Ended 5 April 2012**

The trustees present their report with the financial statements of the charity for the year ended 5 April 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

270299

**Principal address**

Liddington Manor  
The Street  
Liddington  
Swindon  
Wiltshire  
SN4 0AD

**Trustees**

Lord J G Joffe  
Lady V L Joffe  
Ms D M Joffe  
A Jacobs - appointed 6.10.11  
Dr N Maurice  
M Poston - appointed 1.7.11

**Trust Manager**

L Perry

**Auditors**

Monahans  
Statutory Auditors  
38-42 Newport Street  
Swindon  
Wiltshire  
SN1 3DR

**Bankers**

Lloyds TSB Bank plc  
5 High Street  
Old Town  
Swindon  
SN1 3BR

**Investment Advisors**

Sarasin and Partners LLP  
Juxon House  
100 St Paul's Churchyard  
London  
EC4M 8BU

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust dated 2nd April 1968 and constitutes an unincorporated charity.

**Recruitment and appointment of new trustees**

Power to appoint new trustees is vested in the Settlor, Lord J G Joffe.

## **Joffe Charitable Trust**

### **Report of the Trustees** **for the Year Ended 5 April 2012**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Organisational structure**

The trustees meet regularly throughout the year to discuss the strategic direction and relevant matters including grant applications, investment strategy and financial accounts.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objectives of the charity are very widely drawn and are for the benefit of such charities or for charitable purposes as directed by the settlor, Lord J G Joffe.

##### **Review of the Charity**

The charity was set up by the settlor, Lord J G Joffe, together with a fellow trustee, Lady V L Joffe.

While recognising that there is much poverty and need in the United Kingdom, the trustees believe that the need is even greater in the developing world. As a result, most of the grants made relate to the relief of poverty and to human rights in the developing world.

The charity conducts its activities through grant making and loans. The trustees have an ongoing relationship with a considerable number of charities and their decisions on which to support at any one time are based on their assessment of the quality of leadership and the impact that the initiatives, which they support, are likely to have. Details of all grants made are reflected on page 9.

The trust also invests a proportion of its assets in social investments which generate jobs and social benefits in sub Saharan Africa as well as a financial return for investors. All investments are long term.

The Trust's investments performed satisfactorily in accordance with the market.

##### **Public Benefit**

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake. The trustees consider that they have acted in the public benefit.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The charity has no requirement to retain reserves to support specific ongoing liabilities, but it ensures that it has sufficient liquid resources in order to meet grant payments.

##### **Investment policy and objectives**

The trustees' investment powers are governed by the Trust Deed, which permits, subject to the consent of the settlor, Lord J G Joffe, investments of whatever nature the trustees at their absolute discretion think fit.

90% of the charity's investments continue to be invested by professional fund managers, their performance being to obtain medium/high income with medium growth from medium risk investments. The performance of the managers is reviewed periodically by the trustees.

##### **Financial Review**

The financial position of the charity is shown in the attached financial statements, which comply with current statutory requirements, the charity's governing documents and Statement of Recommended Practice - Accounting and Reporting by Charities.

The charity's total funds at the year end are £11,022,896, being a decrease over the previous year of £1,112,889. The charity's principal source of income is the return on investments. The total income increased over the previous year by £2,471 to £387,200.

The charitable causes supported by the grants and donations amount to £706,482, plus the charity has made further interest free loans to assist other charities.

**Joffe Charitable Trust**

**Report of the Trustees**  
**for the Year Ended 5 April 2012**

**FUTURE DEVELOPMENTS**

The trustees will continue to develop the trust by distributing funds to charitable organisations and making changes to the investment portfolio whenever considered appropriate.

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE BOARD :**

Lord J G Joffe - Trustee

25 September 2012

**Report of the Independent Auditors to the Trustees of  
Joffe Charitable Trust**

We have audited the financial statements of Joffe Charitable Trust for the year ended 5 April 2012 on pages five to thirteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 5 April 2012 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Monahans  
Statutory Auditors  
38-42 Newport Street  
Swindon  
Wiltshire  
SN1 3DR

9 October 2012

**Joffe Charitable Trust**

**Statement of Financial Activities**  
**for the Year Ended 5 April 2012**

	Notes	Unrestricted funds £	Restricted funds £	2012 Total funds £	2011 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	-	99,768	99,768	73,417
Investment income	3	-	287,432	287,432	311,312
<b>Total incoming resources</b>		-	387,200	387,200	384,729
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Investment management costs	4	-	6,769	6,769	7,612
<b>Charitable activities</b>					
Grant making	5	-	722,810	722,810	468,717
<b>Governance costs</b>	7	-	48,450	48,450	39,656
<b>Total resources expended</b>		-	778,029	778,029	515,985
<b>NET INCOMING/(OUTGOING) RESOURCES</b>					
		-	(390,829)	(390,829)	(131,256)
<b>Other recognised gains/losses</b>					
Gains/losses on investment assets		-	(722,060)	(722,060)	616,303
<b>Net movement in funds</b>		-	(1,112,889)	(1,112,889)	485,047
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		-	12,135,785	12,135,785	11,650,738
<b>TOTAL FUNDS CARRIED FORWARD</b>		-	11,022,896	11,022,896	12,135,785

The notes form part of these financial statements

**Joffe Charitable Trust**

**Balance Sheet**  
**At 5 April 2012**

	Notes	Unrestricted funds £	Restricted funds £	2012 Total funds £	2011 Total funds £
<b>Investments</b>					
Investments	10	-	10,035,872	10,035,872	11,411,760
Programme related investments	11	-	751,000	751,000	425,000
		-	10,786,872	10,786,872	11,836,760
 <b>CURRENT ASSETS</b>					
Debtors	12	-	146,433	146,433	74,934
Cash at bank		-	98,731	98,731	239,269
		-	245,164	245,164	314,203
 <b>CREDITORS</b>					
Amounts falling due within one year	13	-	(9,140)	(9,140)	(15,178)
 <b>NET CURRENT ASSETS</b>		-	236,024	236,024	299,025
 <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		-	11,022,896	11,022,896	12,135,785
 <b>NET ASSETS</b>		-	11,022,896	11,022,896	12,135,785
 <b>FUNDS</b>	14				
Restricted funds				11,022,896	12,135,785
 <b>TOTAL FUNDS</b>				11,022,896	12,135,785

The financial statements were approved by the Board of Trustees on 25 September 2012 and were signed on its behalf by:

Lord J G Joffe -Trustee

Lady V L Joffe -Trustee

The notes form part of these financial statements



## **Joffe Charitable Trust**

### **Notes to the Financial Statements** **for the Year Ended 5 April 2012**

#### **1. ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs comprise the costs of the general running of the trust and its compliance with regulation and good practice requirements.

##### **Grant making**

Grants payable are payments made to third parties in the furtherance of the charitable objectives of the Trust. Grants are accounted for in the year in which the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Foreign currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction.

##### **Investments**

Investments have been valued by Sarasin & Partners Investment Managers, on prices supplied by Bloomberg and are based on the Bid price as at the close of business on the valuation date. For securities not priced by Bloomberg, other sources may be used. Exchange rates are obtained from Bloomberg.

Programme related investments are included in the balance sheet at the amount invested less any impairments.

#### **2. VOLUNTARY INCOME**

	2012	2011
	£	£
Donations	99,768	73,417
	<u>          </u>	<u>          </u>

**Joffe Charitable Trust**

**Notes to the Financial Statements - continued  
for the Year Ended 5 April 2012**

**3. INVESTMENT INCOME**

	2012	2011
	£	£
UK Investments	249,259	259,192
Overseas Investments	36,638	50,715
Interest	1,535	1,405
	<u>287,432</u>	<u>311,312</u>

**4. INVESTMENT MANAGEMENT COSTS**

	2012	2011
	£	£
Portfolio management	<u>6,769</u>	<u>7,612</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct costs	Grant funding of activities (See note 6)	Totals
	£	£	£
Grant making	<u>16,328</u>	<u>706,482</u>	<u>722,810</u>

**6. GRANTS PAYABLE**

	2012	2011
	£	£
Grant making	<u>706,482</u>	<u>468,717</u>

**Joffe Charitable Trust**

**Notes to the Financial Statements - continued  
for the Year Ended 5 April 2012**

**6. GRANTS PAYABLE - continued**

	Charity Registration Number	£
Ububele Educational and Psychotherapy Trust	South African	137,464
AFIDEP	Kenyan	50,000
Bixby Centre	USA	47,935
Acid Survivors International	1079290	43,500
IPAS	USA	41,667
Charities Aid Foundation	268369	37,500
Orchid Project	1141057	30,000
Women and Children First (UK)	1085096	27,500
Transparency International	1112842	25,000
Excellent	1094478	25,000
Centre for Global Development	USA	25,000
BUILD	1119523	25,000
Tourism concern	1064020	20,350
Earth Security Initiative C.I.C	CIC	18,000
Stamp Out Poverty	-	15,000
Global Giving	1122823	15,000
University of California San Francisco Foundation	USA	12,500
Business and Human Rights Development	1096664	12,500
APT Enterprise Development	290836	12,500
Other grants of £10,000 or less	-	85,066
		<hr/>
		706,482
		<hr/> <hr/>

All grants made relate to the relief of poverty and to human rights and health research in the developing world.

**7. GOVERNANCE COSTS**

	2012 £	2011 £
Staff costs	22,514	14,917
Consultancy	6,666	6,666
Auditors' remuneration	3,000	3,500
Auditors' remuneration - accountancy	2,919	3,126
Administrator	8,747	6,256
Miscellaneous	4,604	5,191
	<hr/>	<hr/>
	48,450	39,656
	<hr/> <hr/>	<hr/> <hr/>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 5 April 2012 nor for the year ended 5 April 2011 .

**Trustees' Expenses**

Travel and subsistence expenses were incurred on behalf of the Trust for four trustees (2011 - one) amounting to £1,619 (2011 - £620).

**Joffe Charitable Trust**

**Notes to the Financial Statements - continued  
for the Year Ended 5 April 2012**

**9. STAFF COSTS**

	2012	2011
	£	£
Wages and salaries	19,998	13,332
Social security costs	2,516	1,585
	22,514	14,917
	22,514	14,917

The average monthly number of employees during the year was as follows:

	2012	2011
Consultant	1	1
	1	1
	1	1

There were no employees with emoluments in excess of £60,000 for the year ended 5th April 2012 nor the preceding period.

**10. FIXED ASSET INVESTMENTS**

		Listed investments £
<b>MARKET VALUE</b>		
At 6 April 2011		11,411,760
Additions		746,311
Disposals		(1,420,405)
Impairments		(701,794)
		10,035,872
At 5 April 2012		10,035,872
 <b>NET BOOK VALUE</b>		
At 5 April 2012		10,035,872
		10,035,872
At 5 April 2011		11,411,760
		11,411,760
 Analysis of investments:		
	2012	2011
UK securities	6,969,996	8,272,538
Overseas securities	2,721,388	3,030,039
Cash	344,488	109,183
	£10,035,872	£11,411,760
	£10,035,872	£11,411,760

**Joffe Charitable Trust**

**Notes to the Financial Statements - continued  
for the Year Ended 5 April 2012**

**10. FIXED ASSET INVESTMENTS - continued**

The investments are held primarily to provide an investment return for the charity and they are listed on recognised stock exchanges and managed by independent fund managers except for:

	2012		2011	
	Cost	Market Value	Cost	Market Value
Not listed on recognised stock exchanges and not managed by independent fund managers:				
Zurich Assurance Limited - Bonds	107,605	310,109	107,605	306,554
Programme Related Investments	984,419	751,000	638,152	425,000
Not listed on recognised stock exchanges:				
British Virgin Islands and Guernsey Limited Companies	1,515,541	1,473,888	1,847,278	2,181,927
Unlisted investments	535,985	310,376	572,132	123,495

There is no single investment representing over 5% of the value of the portfolio.

**11. PROGRAMME RELATED INVESTMENTS**

	Equity £	Totals £
<b>MARKET VALUE</b>		
At 6 April 2011	425,000	425,000
Additions	346,266	346,266
Impairments	(20,266)	(20,266)
	<hr/>	<hr/>
At 5 April 2012	751,000	751,000
	<hr/>	<hr/>
<b>NET BOOK VALUE</b>		
At 5 April 2012	751,000	751,000
	<hr/>	<hr/>
At 5 April 2011	425,000	425,000
	<hr/>	<hr/>
Analysis of investments		
	2012	2011
	£	£
Sierra Fund	100,000	100,000
The Africa Integras Fund	50,000	75,000
Jacana Venture Partnerships Limited	450,000	250,000
MAIYET (previously known as Peace Ventures)	151,000	-
	<hr/>	<hr/>
	751,000	425,000
	<hr/>	<hr/>

**Joffe Charitable Trust**

**Notes to the Financial Statements - continued  
for the Year Ended 5 April 2012**

**12. DEBTORS**

	2012	2011
	£	£
Amounts falling due within one year:		
Loans receivable	31,965	32,328
Other debtors	468	1,106
	<u>32,433</u>	<u>33,434</u>
Amounts falling due after more than one year:		
Loans receivable	<u>114,000</u>	<u>41,500</u>
Aggregate amounts	<u>146,433</u>	<u>74,934</u>

Information regarding the loans receivable at the year end is as follows:

	Amount of loan		Interest Rates
	2012	2011	
	£	£	
Majority World Community Interest Company	10,000	11,000	5% per annum
Technoserve (South African Charity)	-	16,328	Interest free
Trevor Huddleston CR Memorial Centre (South African Charity)	46,500	46,500	Interest free
HelpAge International (Charity No. 288180)	75,000	-	Interest free
REDAID (Charity No. 1108615)	14,465	-	Interest free
	<u>145,965</u>	<u>£73,828</u>	

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2012	2011
	£	£
Other creditors	<u>9,140</u>	<u>15,178</u>

**14. MOVEMENT IN FUNDS**

	At 6.4.11	Net movement in funds	At 5.4.12
	£	£	£
<b>Restricted funds</b>			
Restricted Funds	12,135,785	(1,112,889)	11,022,896
	<u>12,135,785</u>	<u>(1,112,889)</u>	<u>11,022,896</u>
<b>TOTAL FUNDS</b>	<u>12,135,785</u>	<u>(1,112,889)</u>	<u>11,022,896</u>

**Joffe Charitable Trust**

**Notes to the Financial Statements - continued**  
**for the Year Ended 5 April 2012**

**14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Restricted funds</b>				
Restricted Funds	387,200	(778,029)	(722,060)	(1,112,889)
<b>TOTAL FUNDS</b>	<u>387,200</u>	<u>(778,029)</u>	<u>(722,060)</u>	<u>(1,112,889)</u>

Restricted Funds: As the Trustees have absolute discretion in respect of Trust monies requiring investment, subject only to the consent of the settlor during his lifetime, the charity's funds are considered to be restricted funds.

**Joffe Charitable Trust**

**Detailed Statement of Financial Activities**  
**for the Year Ended 5 April 2012**

	2012	2011
	£	£
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	99,768	73,417
<b>Investment income</b>		
UK Investments	249,259	259,192
Overseas Investments	36,638	50,715
Interest	1,535	1,405
	<hr/>	<hr/>
	287,432	311,312
	<hr/>	<hr/>
<b>Total incoming resources</b>	387,200	384,729
 <b>RESOURCES EXPENDED</b>		
<b>Investment management costs</b>		
Portfolio management	6,769	7,612
<b>Charitable activities</b>		
Loans written off	16,328	-
Grants to institutions	706,482	468,717
	<hr/>	<hr/>
	722,810	468,717
 <b>Governance costs</b>		
Wages	19,998	13,332
Social security	2,516	1,585
Consultancy	6,666	6,666
Auditors' remuneration	3,000	3,500
Auditors' remuneration - accountancy	2,919	3,126
Administrator	8,747	6,256
Miscellaneous	4,604	5,191
	<hr/>	<hr/>
	48,450	39,656
	<hr/>	<hr/>
<b>Total resources expended</b>	778,029	515,985
 <b>Net expenditure</b>		
	<hr/>	<hr/>
	(390,829)	(131,256)
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This page does not form part of the statutory financial statements