Position: Illicit Finance Programme Lead
Hours: 6 – 10 days / month (average)
Reporting to: Director, Joffe Charitable Trust

Introduction
This work offers an exceptional opportunity to operate at the heart of ambitious multi-sector efforts to strengthen integrity in the UK’s financial systems and tackle the UK’s role as a global enabler of illicit finance.

The Joffe Trust is the most engaged UK donor working in this field. In May 2023 we convened a high level conference at Wilton Park with senior stakeholders from across civil society, government, academia, regulators and the private sector. This event and subsequent report has evolved into an exciting programme of purposeful multi-sector collaboration, to drive practical reforms.

As the programme enters its next stage, the Trust is seeking a Consultant to work with the Director to (a) shape the ongoing strategy for this area of work and (b) support delivery of planned multi-stakeholder activities. The Consultant will work with the Director to maintain a network of influential stakeholders and engage in critical practical debates about how to close dirty money out of the UK. This will build on recent momentum in the field, including the government’s 2023 Economic Crime Plan and two recent Economic Crime Acts.

Further progress in a number of aspects of tackling illicit finance depends on multi-sector collaboration. The Trust is currently playing a significant role in facilitating that collaboration and strengthening mutual understanding. We are keen to help other stakeholders establish this kind of dialogue and collaboration as ‘business as usual’.

The current multi-sector priorities include: supporting the best possible implementation of Economic Crime Plan 2 and the Economic Crime Acts, establishing greater clarity about big picture outcomes for tackling economic crime & illicit finance as well as evidence about what works in achieving them, sustaining political engagement (including by focusing on the predicate harms associated with illicit finance), engaging the professions to tackle dirty money ever more effectively, and long term evolution of FATF and their international standards.

The Joffe Trust is a strategic and engaged grant-maker. We are a UK registered charity, founded by Joel and Vanetta Joffe in 1968. We have a long history of helping tackle illicit finance in the UK. We plan to spend out all our resources by approximately 2030, and close the Trust at that point.

The successful Consultant must be committed to the aims and values of the Joffe Trust. They must be comfortable working with our small and friendly team, taking responsibility for everything from senior stakeholder engagement to hands-on implementation.
We are committed to being a diverse and inclusive workplace and welcome applications from people from a wide range of social and ethnic backgrounds and identities.

**Purpose**
Deliver and develop the Joffe Trust’s multi-sector programme contributing to closing illicit finance out of the UK.

**Terms**
- Anticipate average 6 - 10 days / month depending on the experience of the consultant and development of the programme (with peaks around events)
- Flexible working pattern
- Location: working from home, able to attend meetings in London.
- Remuneration: daily rate to be discussed, or part-time employment could be considered.
- Secondment arrangements would also be welcome.

**Key deliverables**

*Manage action-oriented network and stakeholder relationships*
- Maintain and energise the existing network e.g. through ongoing meetings, engagement, background analysis, events or developing sub-groups around particular issues.
- Grow network from within sectors currently represented and engaging key sectors which are not currently well represented, e.g. Fintech, professions.
- Identify practical and ambitious opportunities for the network to address significant issues, in dialogue with others.

*Design and deliver focused multi-sector events*
- Develop concepts for high quality, purposeful events, including designing agendas, briefing expert speakers and participants.
- Deliver events, including managing invites, liaising with venues, managing virtual events and identifying follow up actions.
- Write up reports and disseminate (e.g. blogs, articles) as appropriate, in order to maximise engagement and value to external stakeholders.
- Follow up with key participants to deliver actions.

*Design and commission research and support the Trust with insight and analysis*
- Work with the Director and network to identify priorities for further research and analysis to fill gaps in current knowledge and unlock barriers in policy development / other actions.
- Design and commission research as appropriate.
- Manage research, where possible using advisory groups from network.
- Lead the research dissemination.
- Support the Trust and other stakeholders by keeping up to date with key research and other developments.

*Strategy development and programme management*
- Develop the Trust’s strategy in this area of work, in discussion with the Trust’s Director.
- Lead the programme management and reporting.
- Contribute to the Trust’s other work, including grant-making in this field.

Any other appropriate activities agreed with the Joffe Trust’s Director.

Expected qualifications/experience of the Consultant

Essential:
- Highly organised, proactive and positive approach to work.
- Strong team player with excellent communication skills (written & in person).
- Strong analytical skills.
- Experience of building successful relationships at a senior level in a range of professional settings.
- Knowledge of the field of illicit finance in the UK, including insight into technical issues and reform initiatives.
- Committed to the purpose of this programme and the values & aims of the Joffe Trust.

Desirable:
- Existing network among stakeholders involved in strengthening integrity in the UK’s financial systems.
- Experience of the UK’s financial or professional services sectors.
- Experience of the UK’s civil society sector working on financial integrity.
- Experience of managing multi-sector collaboration.
- Experience of commissioning research.

Appointment process

Please contact Lucy Malenczuk, lucy@joffetrust.org or Alex Jacobs, alex@joffetrust.org to discuss this opportunity.

Please submit your CV and a letter of motivation outlining your relevant experience, commitment and fit with this role, to Abigail Prabhakar, abigail@joffetrust.org.

Please submit your initial expression of interest by 8th December 2023.